

# SOUTHWARK

## ◆ CATHEDRAL ◆

### Risk Assessment for public use of Southwark Cathedral during the Coronavirus Pandemic

<b>Job/activity or area</b>	<b>Re-opening Southwark Cathedral safety for visitors, staff and volunteers</b>
<b>Description of activity:</b>	<p>Re-opening of Southwark Cathedral for public entry for prayer, worship and tourism</p> <p>NB This risk assessment is additional and complementary to pre-existing Cathedral risk assessments and policies (eg fire safety, evacuation. Safeguarding, lone worker, working at heights, manual handling, worship, venue hire, visitor events).</p>
<b>Significant Risks and Hazards:</b>	
Transmission of the Covid-19 via contamination person to person, and via contaminated surfaces	
<b>Persons at Risk:</b>	
Staff, volunteers, visitors	
<b>Consequences:</b>	
Transmission of Covid-19 to others	
<b>Control Measures:</b>	
<b>Staff and volunteers</b>	
<ul style="list-style-type: none"> <li>• Staff and volunteers in place to manage public safety</li> <li>• On arrival staff and volunteers to wash their hands for a minimum of 20 seconds with soap and hot water, drying with a paper towel</li> <li>• Written briefing for staff and volunteers circulated before opening</li> <li>• Anyone who develops symptoms on site to leave site immediately and contact their Manager/Team Leader/Verger</li> <li>• Volunteers that fall into the extremely vulnerable category not to return</li> <li>• Staff on site do not fall into the extremely vulnerable category</li> <li>• Anybody who has been in the Cathedral and later develops symptoms to let their Manager of Team Leader know as soon as possible</li> <li>• Staff to continue working from home where possible</li> </ul>	
<b>Cleaning and sanitation</b>	
<ul style="list-style-type: none"> <li>• Enhanced cleaning provision in place throughout opening hours</li> </ul>	

- Touch points sanitised hourly
- Toilets deep cleaned every day
- Toilets freely available for handwashing, topped up and sanitised hourly
- Additional waste collections arranged, Facilities Team responsible for removal of waste daily
- Hand sanitiser (compliant with BS EN 1500) and surface sanitiser wipes (compliant to BS EN 14476) are available throughout front of house and back of house areas and is to be used by persons during their visit and for surfaces that have been touched
- PPE available for staff and volunteers as needed
- PPE bin for safe disposal

### **Enhanced operations**

- One way route through the Cathedral with designated entrance exit points
- Signage promoting updated procedures throughout site
- Social distancing to be observed at all times and reinforced by staff and volunteers
- Front of house and back of house areas capacity constrained
- Main cathedral capacity controlled by Welcome Desk and Stewards
- Visitors to queue in the Churchyard at a safe distance if Cathedral full
- Visitors to queue outside the toilets along the Link at a safe distance if full
- Sneeze screens installed on desks
- Limited candles available for lighting at one time, disposed and topped up by Vergers using gloves and handwashing
- Leaflets and objects that can be reused removed
- Font empty of water
- New radio system introduced to strengthen communication channels
- No shared equipment or furniture without a 72 hour gap between use
- Cash via donation points only
- Cash collections by Vergers using gloves and hand washing
- Mixed household groups must not gather during in the Cathedral (indoors)
- Groups of up to 6 from different households to be allowed to gather in outdoor spaces
- Doors propped open to limit touch points and improve ventilation

### **Face coverings and symptoms – members of the public**

- Face coverings are mandatory for all persons in all public areas except those who are exempt:
- People who cannot put on, wear or remove a face covering because of a physical or mental illness or impairment, or disability
- An employee in any outdoor setting where appropriate when they are acting in the course of their employment
- Where a mask causes the wearer severe distress
- Someone speaking to or helping anyone who relies on lip reading, clear sound or facial expressions to communicate
- No person with Covid symptoms is to enter the Cathedral

### **Contractors**

<ul style="list-style-type: none"> <li>• All contractors on site to provide satisfactory Public Liability documentation, RAMS and COVID-19 risk assessments for sign off by Cathedral team before work on site</li> <li>• Deliveries pre-booked and staggered with agreed access routes</li> <li>• Contractors to wash their hands for 20 seconds or use hand sanitizer at least once every hour</li> <li>• Contractors to wear appropriate PPE throughout work on site</li> <li>• Contractors to keep a distance from others at all times and to provide an exclusion zone to ensure distance from public</li> <li>• Contractors to maintain a list of staff with contact details for 21 days after working on site</li> </ul>	
<b>Risk assessment completed by:</b>	E.Allen M. Smith
<b>Date completed:</b>	June 2020
<b>Review date:</b>	4 January 2021

#### Review Table

<b>Date</b>	<b>Actions</b>	<b>By whom</b>
26 August	Disposable face coverings purchased in circumstances where person(s) do not have one upon entry	Facilities team
October	Mixed household groups must not gather indoors. Rule of 6 for outdoor spaces.	Head of Commercial
November	Addition – contractors	Head of Commercial