**GROUP VISIT TO THE CATHEDRAL**

Please fill in all sections of this form and return to the Cathedral Visits & Tours Officer.

Contact Name: Click here to enter text.

Contact Telephone Number: Click here to enter text.

Contact email address: Click here to enter text.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Group: Click here to enter text.

Date of Visit: Click here to enter text.

Time of Visit: Click here to enter text.

Group Address: Click here to enter text.

Group Nationality: Click here to enter text.

No. Of Adults: Click here to enter text.

No. Of Children/Students: Click here to enter text.

Age of Children/Students: Click here to enter text.

Type of Visit: Click here to enter text.

*Please tick below. If doing a tour and walk, tick the ones that your group would like to do.*

|  |  |
| --- | --- |
| **TOURS** |  |
| Southwark Cathedral History Tour: From Priory to Church to Cathedral |  |
| Short (45mins)  Medium (60 mins)  Long (90 mins) |  |
| Stained Glass at Southwark Cathedral: Light and Colour |  |
| Shakespeare Tour |  |
| A Literary Tour of Southwark Cathedral: Bards, Poets and Playwrights |  |
| Women of Southwark – The Untold Story |  |
| Architectural Tour |  |
|  |  |
| Cathedral Tour with Own Guide |  |

|  |  |
| --- | --- |
| **WALKS** |  |
| Shakespeare in Southwark Walk |  |
| Historic Bankside Walk: The Wrong Side of the River |  |
| Borough High Street Walk: A Traveller’s tale |  |
| Medical Practices in Southwark Walk |  |
| Dickens in Southwark Walk |  |

Do any of the Group have any mobility issues (please state below):

Click here to enter text.

Payment method applicable (please indicate below)

* card, cash or cheque payment on the day
* cheque payment in advance

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Changing or Cancelling a Booking**

If you need to increase or reduce the numbers in your group, you must tell us in writing at least two weeks before the date of your visit. We will amend your booking accordingly.

We cannot accept cancellations or additions/reductions in numbers within two weeks of your visit date. If your group is smaller on the day of your visit, you will still need to cover the cost of your absent guest(s). If your group has to cancel within two weeks of the visit date, we will only charge you an administrative cost.

**Either party may cancel the tour/walk in the event of Force Majeure**

Force Majeure means any circumstance outside the control of Southwark Cathedral including but not limited to the breakdown of equipment supplied by Southwark Cathedral or by third parties, failure of and/or disruption to utility services, act of God, including but not limited to, fire or flood, police restrictions, Royal, or State occasion; Special Services, act of terrorism or other public disorder which in any instance is likely to cause Southwark Cathedral to be closed during the Event or the Event to be seriously interrupted or cancelled.

**PLEASE NOTE:**

Hourly prayers, lasting approximately 2/3 minutes in duration, take place in the cathedral on the half-hour.

All visitors are asked to respect this period and to remain still and quiet at this time.

Tours are not permitted within the Harvard Chapel when a service or prayers are in progress.

Photography or filming of any kind is not permitted during Services or Concerts.

Please note that the Cathedral is unable to provide wet weather facilities for the consumption of your own food and drink.We do not allow any food or drink to be consumed in the Cathedral Churchyard.

If you require any further assistance, please do not hesitate to contact the Visits & Tours Officer.

-------------------------------------------------------------------------------------------------------------------------------------

**For Office Use**

**CONFIRMATION INFORMATION**

**Group:** Click here to enter text.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Date** | **Time** | **Number** | **Length of tour** | **Price per person** | **Payment Type** | **Guide** |
| Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |